

CAPTIVE INSURANCE AND CELL COMPANIES COURSE

A PROGRAMME OF LECTURES ORGANISED BY:



Wednesday, 25th February	An Introduction to Captive Insurance and Cell Companies in Malta
Wednesday, 4th March	The Roles and Responsibilities of the Board of Directors, the Compliance and Money Laundering Officers, the Company Secretary and other officers of Captives and Cell Companies
Wednesday, 11th March	The Role of the Insurance Manager – From Feasibility Studies through to Licensing of Captives and Cells
Wednesday, 18th March	Managing Captives and Cells in Cell Companies
Wednesday, 25th March	Practical Underwriting and Reinsurance Considerations for Captive Companies and Protected Cells
Wednesday, 1st April	Accounting and Solvency for Captives, Cell Companies & Cells

Lecturers are professionals, experts and practitioners in insurance, captives and cell companies.

Course Outline : The Course will provide participants with a detailed introduction to the field of Captive Insurance and Cell Companies in Malta and a better understanding of the operations and management of these Companies and the applicable regulations and rules.

Who should attend? The course is aimed at insurance managers and their staff, directors and prospective directors of captives and insurance companies, compliance officers, money laundering reporting officers, accountants, auditors, lawyers and other professionals and it will be considered an asset when seeking employment or directorship post with captives and captive managers.

Certification : A certificate will be given to participants who attend at least 5 sessions. The Certificate will also confirm attendance of any additional workshops if applicable.

Venue : Institute of Legal Studies Tuition Centre, 11/12 Vincenti Buildings, Strait Street, Valletta VLT1432

Time : 1600hrs-1800hrs **Participation Fee :** €250 (inclusive of VAT) **Workshop Fee :** €50 per session (inclusive of VAT)

Closing Date : 19th February 2009.

Cheques payable to **Ganado Services Ltd.**

Additional Workshops * : Participants are also invited to join one or more of the Workshops which have been designed to provide further specialist training in specific areas. Workshops will consist of a single 2 hour lecture. Workshops will be run at different times in order to allow participants to attend more than one should they wish. * *Workshops may be cancelled if less than 5 participants apply.*

- 1. Wednesday, 15th April** **The Duties and Responsibilities of Directors and Officers of Insurance Companies**
- 2. Wednesday, 22nd April** **The Roles of the Compliance Officer and the Money Laundering Reporting Officer in Insurance Companies**
- 3. Wednesday, 29th April** **The Administration of Captives and the Role of the Company Secretary**

The Institute of Legal Studies – 11/12 Vincenti Buildings , Strait Street, Valletta VLT1432 – MALTA
Contact Person : Biljana Vlahovic Tel. 20107014; Fax. 21240550; E-mail : info@ils.com.mt; website : www.ils.com.mt

REGISTRATION FORM

Name _____	Address _____
ID _____	_____
Organisation _____	Job Title _____
Tel _____	Workshop : 1 2 3
E-mail _____	Cheque no _____ Bank _____

Data Protection Act, 2001 The information that you provide in this Application Form will be placed by the **Institute of Legal Studies (ILS)** in its database and, to the extent that it constitutes personal data for the purposes of the Data Protection Act, 2001 (Cap. 440, the "DPA"), it will be processed by the ILS and its service providers in accordance with the DPA and any regulations and guidelines issued thereunder. *The ILS will use your personal data for administrative, statistical, research and for direct marketing purposes and also in connection with your attendance at any seminar/s it organises. By completing this Application Form you consent to the processing of your personal data for the above purposes. Furthermore, if you provide us with sensitive personal data, you also consent to our processing this information for the above purposes. We will not disclose your personal data to any third party outside the ILS and its related entities. You have the legal right to request us to inform you about the personal data that we process about you and to request, free of charge, the rectification of any inaccuracies and, where applicable, the erasure of any personal data concerning you. You also have the right to object, free of charge, against its use for purposes concerning direct marketing. All such requests will be processed in accordance with the applicable law. If you do not want to be contacted in future for direct marketing purposes, please tick this box and return this Form to us .*